



# Contract

One2One Program  
Varsity College



## OFFICE USE ONLY

Processed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Processed By: \_\_\_\_\_

## Your Details

### Student Details

GIVEN NAME	SURNAME
FORM CLASS (eg. 11 M3)	MIS ID (eg. tpagr2)

### Parent/Caregiver Details

GIVEN NAME	SURNAME
RELATIONSHIP TO STUDENT (eg. Mother)	

## About The Program

The Varsity College *One Child, One Computer* program, known as *One2One@VC*, grants each student with the opportunity to receive their own personal computing notebook computer. The *One2One@VC* program provides students with a proven digital platform building skills and strategies for an ever evolving digital world. Students in the *One2One@VC* program benefit from Varsity College's ability to take advantage of the enormous buying power of the Queensland Government. Varsity College is able to purchase high performance commercial-grade notebook computers that are designed to survive the rigours of school environments while remaining well below the retail cost of the same or similar notebook computers.



To participate in Varsity College's One2One Program, students and their parent/carer must agree to the conditions outlined in this contract. Varsity College requires that parents/carers closely review both the student and parent conditions on the following pages. If you have any questions or enquiries regarding this contract, please email [One2One@VarsityCollege.eq.edu.au](mailto:One2One@VarsityCollege.eq.edu.au) or call us on (07) 5562 3575.

# student conditions

## What **can** I use my notebook computer for?

- √ assigned class work and assignments set by teachers
- √ developing appropriate literacy, communication and information skills
- √ authoring text, artwork, audio and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by the school
- √ conducting general research for school activities and projects
- √ communicating or collaborating with other students, teachers, parents or experts in relation to school work
- √ accessing online references such as dictionaries, encyclopaedias, etc
- √ researching and learning through the Department's e-learning environment

## What **can't** I use my notebook computer for?

- × downloading, distributing or publishing offensive messages or pictures
- × insulting, harassing or attacking others
- × using obscene or abusive language
- × deliberately wasting printing and internet resources
- × damaging computer, printer or network equipment
- × committing plagiarism or violating copyright laws
- × using unsupervised internet chat
- × using online email services (e.g. Hotmail), sending chain letters or spam e-mail
- × knowingly downloading viruses or any other programs capable of breaching the Department's network

## I also understand that...

- 1** I am responsible for the regular backup of all data on my notebook computer using a personal SD card, USB flash drive, external hard drive or cloud-based storage platform.
- 2** If my notebook computer comes to the One2One Office for any repairs, it may be **reimaged** and **all data** and **programs** will be **lost**.
- 3** Technicians in the One2One Support Office will **not** retrieve any files from the hard drive on my notebook computer.
- 4** Subject to availability, a loan computer will be issued to me if I am without a notebook computer for more than 48 hours. **I will not be issued a loan computer until any necessary excess fees are paid.**

(continued)

- 5 If my notebook computer is stolen or lost, I will inform the school as soon as possible.
- 6 The IT office will not assist me with connecting my notebook computer to my home internet or printers.
- 7 The IT office opening hours are before school, first break (morning tea) and after school. The IT office is not able to offer me assistance during class time, spares or study periods.
- 8 I am required to bring my notebook computer to every lesson, fully charged, with the stylus pen (if applicable) **attached**.
- 9 I will not apply stickers to my notebook computer or personalise the computer with labels or graffiti. This is considered malicious damage and charges will apply.
- 10 Varsity College does not control internet filtering. This is managed by Education Queensland and we cannot disable or alter this functionality.
- 11 The notebook computer issued to me remains the property of Varsity College. Any damage to school property – including my notebook computer – will be taken very seriously.
- 12 The notebook computer issued to me remains the property of Varsity College and as such will be reported to the Queensland Police if not returned to the College as required, requested or specified.
- 13 I will never share my password with anyone, including friends and other students.
- 14 I will never use another student or staff member's user account to access network resources, files or the internet

# parent conditions

In addition to the student conditions, I also understand that...

- 1** My son/daughter will be disciplined for using ICT facilities in an inappropriate manner. This may include suspension, permanent ban from the One2One program, or restricted network and internet access.
- 2** While we will endeavour to protect students from online threats, Varsity College is not responsible for students' access to information through their notebook computer that is illegal, dangerous or offensive.
- 3** Repairs to my son/daughter's notebook computer will not incur a fee unless there is evidence of mistreatment or wilful/malicious damage. This is determined by manufacturers' certified technicians in which case an excess charge will be payable. Excess charges start at **\$40** for Dell notebook computers (Year's 8, 9, 11 and 12) and **\$55** for HP notebook computers (Year's 7 and 10). In serious cases, excess charges can exceed \$200. There is a limit of three accidental damage claims per year as determined by the manufacturer. There is no limit for warranty claims. Varsity College handles all repairs through their One2One Support Office.
- 4** After a period of three full years continuous enrolment at Varsity College, your son/daughter *may* have the option of purchasing the notebook computer outright for an amount determined by the school. Upon leaving Varsity College, all notebook computers, chargers, stylus pens and other accessories must be returned. Failure to return all accessories will result in legal action. Replacement and repair charges may also be incurred.
- 5** The notebook computer issued to me remains the property of Varsity College and as such will be reported to the Queensland Police if not returned to the College as required, requested or specified.
- 6** If accidental damage claims have been exhausted for the year, I will be responsible for all costs to repair the notebook computer, including parts and labour – this may exceed \$1,000.
- 7** If my son/daughter's notebook computer is stolen, I must obtain a **police report** and pay a **\$200** excess fee to have it replaced with a notebook computer from our reconditioned stock. This will not be a new notebook computer. Please notify the IT department as soon as possible in the event of a stolen notebook computer.
- 8** This contract is valid for a period of three (3) years and is subject to change at the discretion of Varsity College.

# sign here

## Parent/Carer

I, the parent/carer of the student listed on Page One (1), have read this entire document in detail and understand all of the conditions and responsibilities that I must adhere to as part of the Varsity College *One2One@VC* program. Upon signing, I accept these conditions and give permission for my son/daughter to access the internet, network resources and computer technology. I have ensured that my son/daughter understands their responsibilities and conditions outlined in the 'student conditions' section of this document. I accept that failure to adhere to the abovementioned conditions will result in possible student disciplinary action, legal action, police involvement or financial charges.

### Signed By

FULL NAME	
SIGNATURE	DATE SIGNED

## Student

I, the student listed on Page One (1), have read this entire document in detail and understand all of the conditions and responsibilities outlined in the 'student conditions' section of this document. I accept that failure to adhere to the abovementioned conditions will result in possible disciplinary action, legal action, police involvement or financial charges.

### Signed By

FULL NAME	
SIGNATURE	DATE SIGNED