



Varsity College P&C Association General Meeting Minutes Wednesday 21 February 2018

"Everybody's voice is equal"

Meeting opened by P & C President: Michelle Davis

Minutes taken by Sharon: P & C Vice President

<u>Item</u>	<u>What</u>	<u>Business</u>
1	Welcome to all parents and friends	<p>If this is your first meeting you are not permitted to vote, however, you are eligible at the next General Meeting. Please make sure you complete a membership form and return it to the secretary before the end of this meeting.</p> <p>Apologies:- Bec Campbell, Rachel Taylor, Clark Davis, Murray Stacey</p>
2	Confirmation of last minutes	<p>Proposed motion</p> <p>Confirm and accept the minutes of the previous General Meeting on Wednesday 23 November 2017.</p> <p>PROPOSED: Greg Young SECONDED: Melanie Bryson PASSED: Yes</p>
3	Business Arising from previous Minutes	<ul style="list-style-type: none"> • NA
4	Correspondence Received since the last General Meeting	<p>Inward</p> <ul style="list-style-type: none"> • See Attachment 1 • Catalogues received on 21 February 2018 (see front table) <p>Outward</p> <ul style="list-style-type: none"> • Information to the Auditor
5	Business Arising From Incoming Correspondence	<ul style="list-style-type: none"> • No business arising
6	Tabled Executive Committee's Decisions	<ul style="list-style-type: none"> • Secondary Campus Open Day, Tuesday 20 February 2018 (Week 5) <ul style="list-style-type: none"> ○ P&C to donate \$250 for purchase of sausages and bread ○ School to provide resources to run the BBQ ○ Thank you from the school leadership team for assistance on the BBQ
7	Financial Report & Financial Statement and any business arising from Financial Report and Financial Statement	<ul style="list-style-type: none"> • Bank account statements <ul style="list-style-type: none"> ○ Bendigo Bank, School Building Fund – Savings A/c (044) \$80.09 ○ Bendigo Bank, School Building Fund – Transaction A/c (988) \$504.88 ○ Bendigo Bank - General Savings A/c (887) \$7,463.63 ○ Bendigo Bank - General Transaction A/c (838) \$14,400.41 ○ CBA A/c (5025) \$38.70 ○ Total funds in bank \$22,487.71 <p>Proposed Motion</p> <p>The P & C accepts the Financial Report</p> <p>PROPOSED: Lisa Kelly SECONDED: Sarah Jordison PASSED: Yes</p>
8	Grants	<ul style="list-style-type: none"> • Tba

9	Subcommittee Report & Financial Statement	<p>School Building Fund Subcommittee Report</p> <ul style="list-style-type: none"> • Installation of air conditioning units in classrooms on the Primary Campus was successfully completed over the Christmas break 2017. • P&C donated \$80,000 towards the air-conditioning. • Monies from most of the 2018 P&C fundraising events will be contributed for this building fund. <ul style="list-style-type: none"> ○ Semester 1 and 2 Disco ○ Mothers Day Stall ○ Fathers Day Stall ○ Colour Fun Run • Propose next major goal be to raise money for air-conditioning units in classrooms on the Secondary Campus. • Grants for non return units for air-conditioning \$60k to \$80k available from the State, need to investigate. • The school needs a contact person from P&C to liaise with the Community Pillar teachers and students. P&C to email contact details to Rochelle Lewis. <p>Proposed Motion</p> <p>The P & C to raise funds to the amount of \$80,000 to contribute to air conditioning of classrooms on the Secondary Campus.</p> <p>PROPOSED: Lisa Kelly SECONDED: Dee Young PASSED: Yes</p>
10	Other Reports	<p>Executive Principal</p> <ul style="list-style-type: none"> • Tabled. See Attachment 2.
11	Motions on Notice	<ul style="list-style-type: none"> • No motions on notice.
12 12a	General Business Review of Previous Months Events	<ul style="list-style-type: none"> • Year 6 Graduation Disco, December 2017 <ul style="list-style-type: none"> ○ P&C successfully provided refreshments. • Year 6-7 Instrumental Music Transition Day, Friday 1 December 2017 <ul style="list-style-type: none"> ○ Donation of sausages successful. • Meet Student Leaders Morning Tea, Monday 12 February 2018 <ul style="list-style-type: none"> ○ P&C paid for refreshments. ○ Thank you to Tuckshop for their contribution in preparing the food and contribution to the event.
12b	Current Events	<ul style="list-style-type: none"> • School banking <ul style="list-style-type: none"> ○ 10 deposits per banker, \$5 will be donated to the school. ○ Need to remind parents weekly about banking. ○ Once a term a table will be set up to let students check in to see how many tokens they have earned. ○ Current student banking registration approximately 1500, only about 300 active banking accounts. ○ Need to encourage students to bank each week. ○ Always welcome new volunteers. • Coles sports equipment <ul style="list-style-type: none"> ○ Varsity College registered. ○ PE teachers will create wish list. ○ Promotion finishes on 3 April 2018. • http://www.rebelsport.com.au Reward - 5% of \$\$\$ purchased is donated • https://www.brightstarkids.com.au Reward - 20% of \$\$\$ purchased is donated • https://www.ezcovers.com/au Reward - 5 cents from each book cover purchased is donated

		<ul style="list-style-type: none"> • https://www.thatsmine.com.au Reward - 25% of \$\$\$ purchased is donated • https://www.entertainmentbook.com.au/orderbooks/14538k4 Reward - 20% of \$\$\$ purchased is donated • https://www.theathletesfoot.com.au Reward - \$5 per pair of shoe bought. • Action - Provide the school posters with a list of fundraiser links for classrooms on Primary Campus.
12c	Upcoming Events	<ul style="list-style-type: none"> • Entertainment Books (Michelle) <ul style="list-style-type: none"> ○ Letters (opt out) will be going out to youngest child in each family on Primary Campus. ○ EB to provide flyers to be distributed to the Senior Campus students. ○ Hardcopies of EB will be sold in 2018 as well as electronic copies. ○ Proposed launch date for Varsity College is 23 or 26 March 2018. • Glow Disco, Thursday 22 March 2018 <ul style="list-style-type: none"> ○ New theme for this year ○ Condense event to two discos ○ Tickets being sold through Flexischools, on sale today. ○ Glow products, sausages, cupcakes, poppers, coffee van etc for sale at event. • 2018 Loose Change Challenge <ul style="list-style-type: none"> ○ Date to be advised, proposing for event to be held in Term 2. ○ Tentative Week 7 and 8 in Term 2. ○ P&C rep to meet with staff to coordinate.
12d	Other	<ul style="list-style-type: none"> • Administrative support for the P&C from the school in 2018 <ul style="list-style-type: none"> ○ Need to balance the cost of a paid resource versus the funds able to be raised through the P&C. ○ Funding of this role has not been included in the 2018 school budget. ○ Further assessment an discussion required between school and P&C. • Volunteers Thank You <ul style="list-style-type: none"> ○ Volunteer of the month – Marnie Rodgers, Feb 2018. ○ Happy to accept nominations for volunteers of the month. ○ Looking for 9 sponsors for 2018.
	Applications for membership and recording of new members	Rachel Mitchell
	Motions	<p>Proposed Motion</p> <p>The P & C propose a motion to agree to the amount of \$2,000 to purchase stock for the Glow Disco.</p> <p>PROPOSED: Lisa Kelly SECONDED: Anna Stacey PASSED: Yes</p> <p>Proposed Motion</p> <p>The P & C propose a motion to accept membership application from Rachel Mitchell.</p> <p>PROPOSED: Greg Young SECONDED: Anna Stacey PASSED: Yes</p>

	Meeting CLOSED		8.05pm
	Next Meeting (General and AGM)		Wednesday 21 March 2018 at 6:30pm, The Globe, Primary Campus

These are the official minutes and we the undersigned acknowledge they are a true and accurate record of the meeting on the 21 February 2018.

Name: _____ **Signed** _____ **Date** _____

Name: _____ **Signed** _____ **Date** _____

ATTACHMENT 1

COMPANY	FROM WHO/SUBJECT	FORMAT	P&C RESPONSE/ACTION	DATE
Smart Gift Ideas	General marketing	Email	Noted	13/02/2018 to 13/12/2017
School Gifts	General marketing	Email	Noted	13/02/2018 to 23/01/2018
Australian Fundraiser	General marketing	Email	Noted	16/02/2018 to 4/12/2017
Fundraising Directory	General marketing	Email	Noted	16/02/2018 to 18/12/2017
Fundraising Directory	General marketing	Email	Noted	16/02/2018 to 18/12/2017
Glow Productions	General marketing	Email	Noted	19/02/2018
Homestyle Bake	General marketing	Email	Noted	19/02/2018, 08/02/2018, 06/12/2018, 23/11/2017
Bright Star Kids	General marketing labels	Email	Noted	19/02/2018 to 23/11/2017

ATTACHMENT 2

P&C report February 2018

Welcome to 2017

Staff, Students, family and friends I would like to officially welcome you all to Varsity College for 2018. We would especially like welcome all those new to the Varsity College wider school community. I hope that everyone had a wonderful holiday and have settled in for what will certainly be an amazing year.

Senior School Data

I am very proud to announce that the senior cohort of 2017 achieved some of the best results in Varsity's history. An incredible 6 students received the state's top honour of achieving an OP 1, 7 students received the state's 2nd top honour of achieving an OP 2, 32% receiving an OP 1-5, 75% receiving an OP 1-10 and 100% receiving an OP 1-15. Also 100% of our students received a QCE and to top it off all of all of our graduating students received an offer into a tertiary course of their choosing. Life beyond school seems set for the 2017 graduating students.

These results also place us as one of the leading colleges for student achievement (both private and public) on the Gold Coast. I would like to thank the amazing staff of Varsity College who have supported all our students and have worked tirelessly to ensure their success.

Enrolments for 2017

It is with great pleasure to announce that our enrolments have been steadily increasing and we now have 3261 students enrolled for the 2017 school year. This increase in enrolments can certainly be attributed to our school performance, our supportive and specialist programs, our dedication and commitment to the best teaching and learning and the enforcement of our policies and procedures. I am thrilled that so many wonderful families are making the decision to have their children educated with us and I can assure you that we take this responsibility very seriously and will not let you all down.

We also have 796 students now enrolled in our IM music program, this include all our bands, ensembles and choirs. The largest number in the state and in VC history

With the increase in student enrolments we would like to welcome our 20 new staff members in various positions both teaching and non-teaching to our school. Being an Independent Public School we have interviewed and hand chosen these brilliant teachers that we need to ensure that we are delivering the very best programs and education in Queensland. I know that they will do a wonderful job for our college and for our children.

Work Progress

Adding to our performance in the classroom we have also been extremely busy over the break upgrading and improving many facilities and resources on both campuses and a result we apologise for any minor disruptions that may occur while work is being completed. Some of our major improvements include; AC all of our Primary campus, seating, new amphitheatre and play space, upgraded classrooms and resources all

to support our children and our commitment to providing the very best in teaching and learning. We also thank Councillor Vorster for all his support and financial contribution to the school.

We have also been informed there will be an upgrade to increase the capacity on the secondary campus with major works happening this year to create 6 new specialist teaching classrooms. Today we were also informed that the state government is looking to purchase the land behind the Senior Learning Centre on the secondary campus to future proof Varsity College. This will support the long term future and enrolment capacity of our great college. Although this will be a long process it certainly is wonderful news.

Information Evenings

Last week we started our information afternoons and evenings to give all our families the chance to meet our staff and also find out what the year has in store for our students. The feedback from all parents who have attended has been exceptional and I am thrilled with the amount of eager and supportive parents who want to join us in partnership with "our" Childs education.

With our commitment to improved communication in 2018 we have sent out an email to all secondary parents that includes their child's TT and other very important information. I hope you have all received it by now.

Secondary Open Day

The Secondary College Open Day was a huge success yesterday, with a turnout of over 400 people. Our college was presented in an amazing light due to the hard work of so many people. Most of these families were not currently enrolled at Varsity College due to our EMP and are vying for positions in our ASPIRE programs.

Thank you

Term 1 is a 10 week term and we have a very busy calendar of events we have already had our secondary swimming carnival and cross country, performing arts presentations, photo's, parent teacher interviews and many other events will all be here before we know it. We will endeavour to keep you informed by email, our school app and this newsletter so please make sure that all your details are correct with our front office.

Once again thank you for making our school the best school on the Gold Coast and I look forward to your continued support in 2017 as we go from Good to Great to Exceptional.

Regards
Steve McLuckie